



SCHOOL RULES AND REGULATIONS

Attendance:

1. All students must attend punctually and notify of any absences by phoning or sending a note the following day.
2. Any student who is absent for more than five weeks without notification will be automatically removed from the BMACC.
3. Students who have a record of arriving late will be asked to bring in their parents to discuss the matter. Students who arrive at BMACC late on five occasions in a month will be regarded as frequent late comers.
4. Students should dress in a clean and tidy manner at all times in order to provide a hygienic learning environment. In addition, students should cut their nails regularly so that there is no accumulation of dirt.

Behaviour and Bullying Policy:

1. Mobile phones, toys, gadgets etc must not be brought to BMACC. Any such items found in the possession of students will be confiscated.
2. All students should respect the property of the BMACC. Any damage caused to the BMACC will have to be paid for.
3. Students are obliged to respect each other, foul language and misbehaviour will not be tolerated.
4. Any students found bullying or using physical abuse will be punished accordingly, in no circumstances will bullying be tolerated.
5. Constant behaviour problems or disruption of class will not be tolerated.
6. Parents are reminded that we cannot take the responsibility of students outside of BMACC premises. Therefore, any problems outside the BMACC should be personally dealt with. Nevertheless, if bullying is targeted outside of BMACC we will take necessary actions to resolve the matter.

Lessons:

1. Students are required to learn all their necessary lessons.
2. Students are required to take their entire BOOKS & QURAN home and ensure they bring them daily to BMACC for lessons.
3. Students are expected to cover the work missed in any lessons if absent.
4. All work set in lessons should be completed.

Notes for Parents:

1. Parents are not allowed to see the Teacher of their child without prior consent from the office. If a parent wishes to talk to the Teacher in regards to progress, behaviour, work etc, then it is necessary that an appointment is first made
2. In order to make the learning of your child a successful one, it is important that parents take an interest in their progress as well as their learning at home. Parents are advised to listen to their child's lesson at home so that they can progress smoothly in class.
3. Please notify the BMACC if your child is going to be absent, or send in a note the following day.
4. Parents must ensure that their child's dressing is appropriately and clean.
5. Parents are reminded that failure to abide by the above rules could result in your child being sent home immediately until the matter is resolved.